CENTRAL GREENE SCHOOL DISTRICT
Board of Education Development Meeting Minutes
May 14, 2019
6:30 PM – District Office Board Room

The Development meeting of the Board of Education of the Central Greene School District was held Tuesday, May 14, 2019, in the Board Room, 250 S. Cumberland Street, Waynesburg, PA 15370.

The Executive Session was held prior to the meeting.

The meeting was called to order by the President, Elizabeth Hellems, at 6:34 P.M. The roll call was taken by Valerie Brooks, Board Secretary, with the following members present:

Sharon Bennett  Bridget Montgomery
John Bristor     Jason Whipkey
Andrew Corfont  Elizabeth Hellems
Barbara Hartlaub

7 members present; Absent: Wayne Knisely and Rachael Shultz.

Others present – Administration: Dr. Helen McCracken, Annette Vietmeier, Matt Blair and Valerie Brooks; Others: Sheena Helwig and Kim Cassidy – Nutrition Inc., Rebecca Russell - CGEA, and several patrons from the district.

A motion to approve the Agenda, with Addendum, with flexibility was made by Andrew Corfont, seconded by Sharon Bennett. All members voted "Aye" - motion carried.

**CORRESPONDENCE/PUBLIC COMMENTS**

CGEA Representative – No Comment

**PERSONNEL COMMITTEE**

Donna Clarke – Retirement

The Administration recommends to accept the letter of resignation for retirement purposes received from Donna Clarke, Physical Education teacher at WCHS, effective on the last day of the 2018-19 school year, with best wishes, following 24 years of service in the district. A motion to approve the recommendation was made by Sharon Bennett, seconded by Andrew Corfont. Roll call vote follows:

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon Bennett</td>
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Results: 7 – Yes; 2 – Absent; – Motion carried.
John Van Meter – Retirement

The Administration recommends to accept the letter of resignation for retirement purposes received from John Van Meter, Social Studies teacher at MBM, effective on the last day of the 2018-19 school year, with best wishes, following 29 years of service in the district. A motion to approve the recommendation was made by Andrew Corfont, seconded by Jason Whipkey. Roll call vote follows:

   Yes       Yes
Sharon Bennett  Bridget Montgomery
John Bristor    Jason Whipkey
Andrew Corfont  Elizabeth Hellems
Barbara Hartlaub

Results: 7 – Yes; 2 – Absent; – Motion carried.

Paul Stewart - Retirement

The Administration recommends acceptance of the letter of retirement received from Paul Stewart, HVAC Technician, effective May 24, 2019, with best wishes, following 27 years of service in the district. A motion to approve the recommendation was made by Barbara Hartlaub, seconded by Andrew Corfont. Roll call vote follows:

   Yes       Yes
Sharon Bennett  Bridget Montgomery
John Bristor    Jason Whipkey
Andrew Corfont  Elizabeth Hellems
Barbara Hartlaub

Results: 7 – Yes; 2 – Absent; – Motion carried.

Timothy Hanna – Resignation – Music Teacher – MBM

The Administration recommends acceptance of the letter of resignation received from Timothy Hanna as a Music teacher at MBM, effective June 14, 2019, with best wishes. A motion to approve the recommendation was made by Andrew Corfont, seconded by Jason Whipkey. Roll call vote follows:

   Yes       Yes
Sharon Bennett  Bridget Montgomery
John Bristor    Jason Whipkey
Andrew Corfont  Elizabeth Hellems
Barbara Hartlaub

Results: 7 – Yes; 2 – Absent; – Motion carried.
Eliminate Music Teaching Position at MBM

The Administration recommends that one (1) full time Music teaching position at MBM be eliminated, effective June 15, 2019. A motion to approve the recommendation was made by Andrew Corfont, seconded by Barbara Hartlaub. Roll call vote follows:

<table>
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</table>

Results: 7 – Yes; 2 – Absent; – Motion carried.

Resignations – Coaches

The Athletic Director recommends accepting the letters of resignation received from the following coaches, effective immediately:

Gennaro Bonaventura  Head 7th and 8th Grade Football
Vicki Snyder  Varsity Assistant Cheerleading Sponsor

A motion to approve the recommendation was made by Jason Whipkey, seconded by Andrew Corfont. Roll call vote follows:

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<tr>
<td>Barbara Hartlaub</td>
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Results: 7 – Yes; 2 – Absent; – Motion carried.

For the following new hires, the following provisions apply: approval is expressly contingent upon receipt of all appropriate clearances and required employment forms, and with the caveat that he/she not be permitted to begin working in the District unless and until all required clearances and employment forms are received.

Valerie Brooks – Board Secretary

It is recommended that Valerie Brooks be appointed to the position of Board Secretary, effective July 1, 2019, and continuing through June 30, 2023, at an annual stipend of $3000. A motion to approve the recommendation was made by Barbara Hartlaub, seconded by Jason Whipkey. Roll call vote follows:
Creation of Auditorium Manager – WCHS

The Administration recommends the creation of a Auditorium Manager position at WCHS. A motion to approve the recommendation was made by Sharon Bennett, seconded by Bridget Montgomery. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.

2018-19 Non-Instructional Substitute Approval

The Administration recommends that Sonja Knestrick be approved as a non-instructional substitute employee for the 2018-19 school year, with all clearances on file. A motion to approve the recommendation was made by Sharon Bennett, seconded by Jason Whipkey. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.

Gennaro Bonaventura – Varsity Assistant Football Coach

The Administration recommends the approval of Gennaro Bonaventura as Varsity Assistant Football Coach. Salary as per the collective bargaining agreement, with all required clearances on file. A motion to approve the recommendation was made by Jason Whipkey, seconded by Sharon Bennett. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.
Steve McIntire – Varsity Assistant Girls Basketball Coach

The Administration recommends the approval of Steve McIntire as Varsity Assistant Girls Basketball Coach. Salary as per the collective bargaining agreement, with all required clearances on file. A motion to approve the recommendation was made by Jason Whipkey, seconded by Barbara Hartlaub. Roll call vote follows:

Yes
John Bristor
Barbara Hartlaub
Bridget Montgomery

Yes
Jason Whipkey
Elizabeth Hellems

No
Sharon Bennett
Andrew Corfont

Results: 5 – Yes; 2 – No; 2 – Absent; – Motion carried.

Volunteers/Chaperones

The Administration recommends that the following personnel be approved as Volunteers/Chaperones, with all required clearances on file:

Mandi Pascarella District

A motion to approve the recommendation was made by Jason Whipkey, seconded by Sharon Bennett. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.

2018-19 Non-Instructional Substitute Approval

The Administration recommends that Troy Brotherton be approved as a non-instructional substitute employee for the 2018-19 school year, with all clearances on file. A motion to approve the recommendation was made by Sharon Bennett, seconded by Jason Whipkey. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.
Volunteers/Chaperones

The Administration recommends that the following personnel be approved as Volunteers/Chaperones, with all required clearances on file:

Courtney Messenger  WCES
Amy Pouillon  WCES

A motion to approve the recommendation was made by Andrew Corfont, seconded by Barbara Hartlaub. Roll call vote follows:

Yes  Yes
Sharon Bennett  Bridget Montgomery
John Bristor  Jason Whipkey
Andrew Corfont  Elizabeth Hellems
Barbara Hartlaub

Results: 7 – Yes; 2 – Absent; – Motion carried.

STAFF/STUDENTS

Field Trips

The Administration recommends that the following field trips be approved:

<table>
<thead>
<tr>
<th>Date</th>
<th>Group</th>
<th>Destination</th>
<th>Sponsor</th>
<th>Transportation</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/22</td>
<td>Zeta Theta Honor Society</td>
<td>Corner Cupboard Food Bank</td>
<td>Ms. Deurlein</td>
<td>2 School Buses</td>
<td>$300-Subs;$160.32-MBM NHS</td>
</tr>
<tr>
<td>5/30</td>
<td>5th grade &amp; 8th grade students</td>
<td>Move up Day</td>
<td>Mr. Headlee</td>
<td>3 School Buses</td>
<td>$240.48-General Fund</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mr. Lipscomb</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A motion to approve the recommendation was made by Andrew Corfont, seconded by Jason Whipkey. Roll call vote follows:

Yes  Yes
Sharon Bennett  Bridget Montgomery
John Bristor  Jason Whipkey
Andrew Corfont  Elizabeth Hellems
Barbara Hartlaub

Results: 7 – Yes; 2 – Absent; – Motion carried.
Field Trips

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</thead>
<tbody>
<tr>
<td>5/21</td>
<td>WCHS Life Skills</td>
<td>Dairy Queen and Big Lots</td>
<td>Mrs. Chiprich</td>
<td>Walking</td>
<td>None</td>
</tr>
</tbody>
</table>

A motion to approve the recommendation was made by Sharon Bennett, seconded by Jason Whipkey. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.

SCHOOL BOARD

West Virginia University – Student Teachers Agreement

The Administration recommends approval of the West Virginia University Articles of Agreement for University Student Pre-Service and/or Student Teachers. A motion to approve the recommendation was made by Barbara Hartlaub, seconded by Andrew Corfont. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub

Yes
Bridget Montgomery
Jason Whipkey
Elizabeth Hellems

Results: 7 – Yes; 2 – Absent; – Motion carried.

Tentative Award of Food Service Management Proposal

The following proposal for Food Service Management services was received and opened on April 8, 2019:

<table>
<thead>
<tr>
<th>Company</th>
<th>Projected Guarantee to SFA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nutrition Inc.</td>
<td>- $115,264 (loss)</td>
</tr>
</tbody>
</table>

It is recommended, pursuant to the proposal opened April 8, 2019, that the district enter into a one year (2019-20) agreement with a 4 year renewal option, with Nutrition, Inc. of West Newton, Pa. for the management of the district food service operations, contingent upon PDE approval and final review and approval by the Solicitor. A motion to approve the recommendation was made by
Andrew Corfont, seconded by Bridget Montgomery. Roll call vote follows:

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Results: 7 – Yes; 2 – Absent; – Motion carried.

**Settlement Agreement**

Motion to approve the attached Settlement Agreement to resolve the grievance filed by the CGEA relating to provision of the Board Agenda. This has already been approved by the CGEA. A motion to approve the recommendation was made by Jason Whipkey, seconded by Sharon Bennett. Roll call vote follows:

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Results: 7 – Yes; 2 – Absent; – Motion carried.

**Designation of Treasurer**

The Administration recommends to appoint John Bristor as the School District’s Treasurer for school year 2019-20. A motion to approve the recommendation was made by Barbara Hartlaub, seconded by Jason Whipkey. Roll call vote follows:

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Results: 7 – Yes; 2 – Absent; – Motion carried.

**TRANSPORTATION COMMITTEE**

**Substitute Van Driver**

The Administration recommends that Lenora Phillips be approved as a substitute van driver for the 2018-19 school year, with all required clearances on file. A motion to approve the recommendation was made by Sharon Bennett, seconded by Jason Whipkey. Roll call vote follows:
Results: 7 – Yes; 2 – Absent; – Motion carried.

There being no further business to discuss, a motion to adjourn was made by Andrew Corfont, seconded by Sharon Bennett at 6:57 p.m. All members voted “Aye” - motion carried.