The regular meeting of the Board of Education of the Central Greene School District was held Tuesday, December 4, 2018, in the Board Room, 250 S. Cumberland Street, Waynesburg, PA 15370.

The meeting was called to order by the President, Elizabeth Hellems, at 6:30 PM. A moment of silence was observed and the Pledge of Allegiance followed. The roll call was taken by James Shargots, Secretary - Director of Business Affairs, with the following members present:

Sharon Bennett  
John Bristor  
Andrew Corfont  
Barbara Hartlaub  
Wayne Knisely  
Bridget Montgomery  
Rachael Shultz  
Jason Whipkey  
Elizabeth Hellems

9 members present.

Others present: Administration: Dr. Helen McCracken, Annette Vietmeier, James Shargots and Valerie Brooks; Solicitor: Barbara Graham; Others: several patrons from the district.

A motion to approve the Agenda with Addendum, with flexibility was made by Andrew Corfont, seconded by Wayne Knisely. All members voted “Aye” - motion carried.

A motion was made by Andrew Corfont, seconded by Wayne Knisely to approve the minutes of the November 13, 2018 Board Meeting. All members voted “Aye” - motion carried.

The Treasurer’s Report for November 2018 was presented and recommended for approval. A motion to accept the report was made by Andrew Corfont, seconded by Wayne Knisely. All members voted “Aye” - motion carried.

The Food Service Report for November 2018 was presented and recommended for approval. A motion to accept the report was made by Andrew Corfont, seconded by Wayne Knisely. All members voted “Aye” - motion carried.

The Payroll Report for November 2018 was presented. General Fund - $939,769.63; Cafeteria Fund - $28,771.36; Total - $968,540.99. A motion to accept the report was made by Andrew Corfont, seconded by Wayne Knisely. All members voted “Aye” - motion carried.

The General Fund Revenue and Expenditure report was presented for November 2018 showing the total revenue of $19,031,094.19 and expenditures of $11,101,663.70. A motion to accept the report was made by Andrew Corfont, seconded by Wayne Knisely. All members voted “Aye” - motion carried.
CGEA Representative – no comment

Dr. McCracken reported that the District will receive an award for the Safe Schools Grant.

Tentative Intent to Retire

In accordance with Article X, Section K of the collective bargaining agreement, the District has been notified by Rick Layton of his tentative intention to retire at the end of the 2018-19 school year.

BUDGET/FINANCE COMMITTEE

Renewal of Agreement – Pitney Bowes

The Administration recommends approval of a five (5) year postage meter lease agreement with Pitney Bowes in the amount of $139.97 per month, effective December 5, 2018. A motion to approve the recommendation was made by Wayne Knisely, seconded by Jason Whipkey. Roll call vote follows:

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon Bennett</td>
<td>Bridget Montgomery</td>
</tr>
<tr>
<td>John Bristor</td>
<td>Rachael Shultz</td>
</tr>
<tr>
<td>Andrew Corfond</td>
<td>Jason Whipkey</td>
</tr>
<tr>
<td>Barbara Hartlaub</td>
<td>Elizabeth Hellemms</td>
</tr>
<tr>
<td>Wayne Knisely</td>
<td></td>
</tr>
</tbody>
</table>

Results: 9 – Yes; – Motion carried.

General, Capital Projects and Cafeteria Fund Bills for Approval

The Budget and Finance Committee recommend that the following bills be approved for payment:

<table>
<thead>
<tr>
<th>Cafeteria</th>
<th>$ 60,920.74</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td>353,651.19</td>
</tr>
<tr>
<td>Bid Awards</td>
<td>1,622.21</td>
</tr>
<tr>
<td>Bond Payments</td>
<td>1,080.00</td>
</tr>
<tr>
<td>General Bills</td>
<td>117,369.43</td>
</tr>
<tr>
<td>Payroll</td>
<td>572,520.04</td>
</tr>
<tr>
<td>Transportation</td>
<td>276,021.01</td>
</tr>
<tr>
<td>Tuition (Cyber &amp; Other)</td>
<td>115,061.19</td>
</tr>
<tr>
<td>Utilities</td>
<td>49,367.35</td>
</tr>
</tbody>
</table>

$1,486,692.42
$1,547,613.16

A motion to approve the recommendation was made by Andrew Corfond, seconded by Jason Whipkey. Roll call vote follows:
Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

PERSONNEL COMMITTEE

Linda Dunn – Retirement

The Administration recommends to accept the letter of resignation for retirement purposes received from Linda Dunn, Health teacher at MBM, effective January 14, 2019, with best wishes, following 12 years of service in the district. A motion to approve the recommendation was made by Wayne Knisely, seconded by Sharon Bennett. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

Valerie Brooks – Board Secretary

It is recommended that Valerie Brooks be appointed to the position of Board Secretary, effective February 1, 2019, and continuing through June 30, 2019, at a prorated annual stipend of $3000 and with the understanding that the Board intends to fill the Board Secretary position at its meeting in May of 2019, for a four year period beginning July 1, 2019, and continuing through June 30, 2023. A motion to approve the recommendation was made by Andrew Corfont, seconded by Barbara Hartlaub. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.
Luke Hathaway – District Wide – General Maintenance

The Administration recommends approval of the request received from Luke Hathaway to transfer from his afternoon shift Janitor position at WCES to the vacant District Wide – General Maintenance position, effective Monday, December 10, 2018, with wages and benefits as per the collective bargaining agreement. A motion to approve the recommendation was made by Andrew Corfont, seconded by Wayne Knisely. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

James Mitzen - Transfer

The Administration recommends approval of the request received from James Mitzen to transfer from his afternoon shift Janitor position at WCES to the vacant afternoon shift Custodian position at WCES, effective Monday, December 10, 2018. A motion to approve the recommendation was made by Wayne Knisely, seconded by Jason Whipkey. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

Ms. Shultz indicated that she would abstain from voting on the following motion as they play Bunco together.

Ashley Arbogast – 4 hour Cook – WCHS

The Administration recommends that Ashley Arbogast be hired as a 4 hour Cook at WCHS, effective Monday, December 10, 2018, with wages and benefits as per the collective bargaining agreement. A motion to approve the recommendation was made by Barbara Hartlaub, seconded by Andrew Corfont. Roll call vote follows:
Volunteers/Chaperones

The Administration recommends that the following personnel be approved as Volunteers/Chaperones, with all required clearances on file:

Barbara Brant      WCES
Amy Hull           WCES

A motion to approve the recommendation was made by Sharon Bennett, seconded by Wayne Knisely. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

STAFF/STUDENTS

Field Trips

The Administration recommends that the following field trips be approved:

<table>
<thead>
<tr>
<th>Date</th>
<th>Sponsor</th>
<th>Group</th>
<th>Transportation</th>
<th>Destination</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/11</td>
<td>Ms. Chiprich</td>
<td>WCHS Life Skills Students</td>
<td>2 School Vans</td>
<td>Morgantown, WV</td>
<td>None</td>
</tr>
<tr>
<td>12/14</td>
<td>Mrs. York</td>
<td>Select WCHS Chorus Students</td>
<td>1 School Bus</td>
<td>First Federal</td>
<td>$50-Subs; $100.16-Chorus Union</td>
</tr>
<tr>
<td>12/14</td>
<td>Mr. Rossi</td>
<td>Debate Team</td>
<td>1 School Van</td>
<td>Brownsville High School</td>
<td>$100-Sub; None</td>
</tr>
<tr>
<td>12/17</td>
<td>Ms. Menarcheck</td>
<td>French Club</td>
<td>1 School Bus</td>
<td>iMovie-Apple Store, South Hills</td>
<td>$200-Subs; $386-WCHS Act Acct</td>
</tr>
</tbody>
</table>
A motion to approve the recommendation was made by Wayne Knisely, seconded by Bridget Montgomery. Roll call vote follows:

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes</th>
</tr>
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<tbody>
<tr>
<td>Sharon Bennett</td>
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<td>Elizabeth Hellems</td>
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<tr>
<td>Wayne Knisely</td>
<td></td>
</tr>
</tbody>
</table>

Results: 9 – Yes; – Motion carried.

Conference Approvals

The Administration recommends that the Board approve the following conference requests:

<table>
<thead>
<tr>
<th>Participant</th>
<th>Conference Site</th>
<th>Date</th>
<th>Cost – Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helen McCracken (1)</td>
<td>Center for Safe Schools</td>
<td>12/11-13/18</td>
<td>$1,267.04-General Fund</td>
</tr>
<tr>
<td>Matthew Blair (3)</td>
<td>Harrisburg, PA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justin Stephenson (4)</td>
<td>Improving NOCTI Results</td>
<td>1/27-28/19</td>
<td>$60.00-General Fund</td>
</tr>
<tr>
<td></td>
<td>Mercer, PA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justin Stephenson (5)</td>
<td>Improving NOCTI Results</td>
<td>5/5-6/19</td>
<td>$60.00-General Fund</td>
</tr>
<tr>
<td></td>
<td>Mercer, PA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A motion to approve the recommendation was made by Jason Whipkey, seconded by Andrew Corfont. Roll call vote follows:

<table>
<thead>
<tr>
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<td>Wayne Knisely</td>
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</tr>
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</table>

Results: 9 – Yes; – Motion carried.

SCHOOL BOARD

Pressley Ridge – Letter of Agreement

It is recommended that the Letter of Agreement between Central Greene School District and Pressley Ridge, be approved. A motion to approve the recommendation was made by Wayne Knisely, seconded by Sharon Bennett. Roll call vote follows:
Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

Memorandum of Understanding – School-Based Mental Health Services

It is recommended that the attached (see minute book file) Memorandum of Understanding between the Central Greene School District and Intermediate Unit #1 with regard to providing school-based mental health services to Central Greene students, be approved. A motion to approve the recommendation was made by Sharon Bennett seconded by Jason Whipkey. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

Settlement Agreement

Motion to approve the Settlement Agreement between the School District and CGEA, to resolve the grievance filed on February 27, 2017, as recommended by Labor Counsel. A motion to approve the recommendation was made by Andrew Corfont, seconded by Wayne Knisely. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

POLICY/LEGISLATIVE COMMITTEE

Second and Final Reading – Revisions to Policies #138, #239 and #806

The Administration recommends approval of the second and final reading of the revisions of the following policies:
# 138 – Language Instruction Educational Program for English Learners
# 239 – Foreign Exchange Students
# 806 – Child Abuse
A motion to approve the recommendation was made by Barbara Hartlaub, seconded by Wayne Knisely. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

TRANSPORTATION COMMITTEE

Agreement with Supplemental Contractor

The Administration recommends approval of the agreement with First Student Inc., to provide transportation to and from Transformation Learning Center at a daily rate of $255.00 beginning December 5, 2018, and continuing through the remainder of the 2018-19 school year. Also, to provide transportation to and from the Intermediate Unit #1 campus, at no cost, beginning December 4, 2018. A motion to approve the recommendation was made by Wayne Knisely, seconded by Sharon Bennett. Roll call vote follows:

Yes
Sharon Bennett
John Bristor
Andrew Corfont
Barbara Hartlaub
Wayne Knisely

Yes
Bridget Montgomery
Rachael Shultz
Jason Whipkey
Elizabeth Hellems

Results: 9 – Yes; – Motion carried.

Ms. Hellems reported that the Greene County Career & Technology Center meeting is Friday, December 7, 2018.

A motion to go into Executive Session was made by Wayne Knisely, seconded by Rachael Shultz at 6:50 p.m. to discuss personnel matters. All members voted “Aye” - motion carried.

A motion to come out of Executive Session was made by Andrew Corfont, seconded by Sharon Bennett at 7:10 p.m. All members voted “Aye” - motion carried.

There being no further business to discuss, a motion to adjourn was made by Andrew Corfont, seconded by Wayne Knisely at 7:10 p.m. All members voted “Aye” - motion carried.