

## Health and Safety Plan Summary: **CENTRAL GREENE SCHOOL DISTRICT**

Anticipated Launch Date: **August 27, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

This plan will be dependent upon the phase the community is in and the preferences of the Board of School Directors. To that end, one of the following preferences will be in place.

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern). (This is the choice recommended for the opening date of school on August 25, 2020)
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).

Group A attends on Mon/Tues. Wednesday is deep cleaning day and Virtual learning day for everyone. Group B attends Thurs/Fri. Virtual learning on all days opposite face-to-face days.

- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, hallways, and transportation)</b>	<b>GREEN PHASE</b> On school days, daily cleaning of schools will occur with Food and Drug Administration (FDA) approved cleaning solutions and disinfectants will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure. Apply to frequently touched surfaces and objects including door handles, and sink handles. Cleaning will occur throughout the school day by disinfecting schools using <a href="#">EPA-approved disinfectants against COVID-19 external</a> to reduce the risk. Maintenance staff will ensure ventilation is properly maintained in all buildings.  <b>YELLOW PHASE</b> On school days, daily cleaning of schools will occur with Food and Drug Administration (FDA) approved cleaning solutions and disinfectants will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure. Apply to frequently touched surfaces

Requirement(s)	Strategies, Policies and Procedures
	<p>and objects including door handles, and sink handles. Cleaning will occur throughout the school day by disinfecting schools using <a href="#">EPA-approved disinfectants against COVID-19 external</a> to reduce the risk. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, for example by opening interior doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to children using the facility. Maintenance staff will ensure ventilation is properly maintained in all buildings.</p>

## Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p><b>*Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p><b>GREEN PHASE</b></p> <p>Turn desks in the same direction. Space desks apart to the degree feasible. Students sit on one side of classroom tables/desk facing the same direction to the degree feasible. Balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practical). Limit physical interaction through partner or group work. Establish distance between the teacher’s desk/board and students’ desks. Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"> <li>• Providing hand sanitizer for students and staff</li> <li>• Allowing students and staff to wear face masks/coverings (as permitted by state mandates)</li> <li>• Limiting unnecessary congregations of students and staff</li> </ul> <p><b>YELLOW PHASE</b></p> <p>Turn desks in the same direction. Space desks apart to the degree feasible. Students sit on one side of classroom tables/desk facing the same direction to the degree feasible. Reduce Class Size by adjusting the schedule (where possible). Survey families to gauge which students may want to conduct their schooling virtually for the 2020- 2021 school year. Use the master schedule to balance class numbers as much as possible – remove unused desks and furniture in classrooms; maximize social distancing (to the extent practicable). Limit physical interaction through partner or group work. Establish distance between the teacher’s desk/board and students’ desks. Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. Implement standard operating procedures while taking preventative measures such as:</p> <ul style="list-style-type: none"> <li>• Providing hand sanitizer for students and staff</li> <li>• Allowing students and staff to wear face masks/coverings</li> </ul> <p>Limiting unnecessary congregations of students and staff</p>

**Requirement(s)****Strategies, Policies and Procedures**

**\*Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**

**GREEN PHASE**

Students will be encouraged to use hand sanitizer prior to consuming food or beverages. To the degree possible, cafeteria staff will serve students all meals and components. Student dining areas and, to the degree possible, cafeteria serving areas will be thoroughly cleaned between lunch periods. Sneeze Guards will be added to the food line to cover the food and Plexi-Glass will be added to the Cashier's station for protective and safety measures.

**YELLOW PHASE**

Students will be encouraged to use hand sanitizer prior to consuming food or beverages. To the degree possible, cafeteria staff will serve students all meals and components. Student dining areas and to the degree possible, cafeteria serving areas will be thoroughly cleaned between lunch periods. Sneeze Guards will be added to the food line to cover the food and Plexi-Glass will be added to the Cashier's station for protective and safety measures.

**\*Hygiene practices for students and staff including the manner and frequency of hand washing and other best practices**

**GREEN PHASE**

Teach and reinforce good hygiene measures such as handwashing, covering coughs, and face coverings. Provide hand sanitizer with greater than 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms and frequently trafficked areas. Ensure handwashing strategies including washing with soap and water for at least 20 seconds, especially after using the bathroom; before eating; and after blowing your nose, coughing or sneezing. If soap and water are not available, use an alcohol based hand sanitizer that contains greater than 60% alcohol. Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.

**YELLOW PHASE**

Teach and reinforce good hygiene measures such as handwashing, coverings, coughs, and face coverings. Provide hand sanitizer with greater than 60% alcohol, paper towels, and no touch trash cans in all bathrooms, classrooms, and frequently trafficked areas. Ensure handwashing strategies including washing with soap and water for at least 20 seconds, especially after using the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available, use in alcohol based hand sanitizer that contains greater than 60% alcohol. Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols.

**\*Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**

**GREEN PHASE**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

**YELLOW PHASE**

<https://www.cdc.gov/coronavirus/2019-ncov/communication/printresources.html?Sort=Date%3A%3Adesc>

**\*Identifying and restricting non-essential visitors and volunteers**

**GREEN PHASE**

Limit scheduling large group activities such as field trips, inter-group events, and extracurricular activities. Limit nonessential visitors, volunteers, and activities that involve other groups.

\*Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes

#### YELLOW PHASE

Refrain from scheduling large group activities such as field trips, inter-group events, and extracurricular activities. Restrict nonessential visitors, volunteers, and activities that involve other groups.

#### GREEN PHASE

CDC Guidance for Youth Sports:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>

PA and PIAA Guidance on Youth Sports <https://www.governor.pa.gov/covid-19/sports-guidance/>

Stagger the schedule for large group gatherings such as recess and PE. Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. Clean equipment/materials between PE classes, recess, training room, and weight room. Weight room closed. Students do not dress for PE. Implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and staff
- Allowing students and staff to wear face masks/coverings. Limiting unnecessary congregations of students and staff. Schedule recess so students remain in same groups together. Consider sports/activities that do not require sharing equipment

#### YELLOW PHASE

CDC Guidance for Youth Sports:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>

PA and PIAA Guidance on Youth Sports <https://www.governor.pa.gov/covid-19/sports-guidance/>

Stagger the schedule for large group gatherings such as recess. Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. Clean equipment/materials between PE classes, recess, training room and weight room. Weight room closed. Students do not dress for PE. Implement standard operating procedures while taking preventative measures such as:

- Providing hand sanitizer for students and staff
- Allowing students and staff to wear face masks/coverings
- Limiting unnecessary congregations of students and staff
- Schedule recess so students remain in same groups together.
- Consider sports/activities that do not require sharing equipment.

#### GREEN PHASE

Identify necessary learning tools and resources, consider using consumables (when possible). Assign a cubby or bin to each child where s/he can keep hard copy texts and learning tools (e.g. rulers, calculators). Assign technology tools (Chromebook, iPad, etc.) to individual students/small groups of students and provide cleaning materials to be used between uses. Limit the sharing of high-touch materials to extent possible (art supplies, math manipulatives, science equipment, etc.), or limit the use of supplies and equipment to one group of children at a time and clean and disinfect these items between uses. Provide each appropriate classroom with a clean and dirty bin for those items that are shared. Limit use of weight-lifting equipment/machines and clean after each use.

#### YELLOW PHASE

\*Limiting the sharing of materials among students

Identify necessary learning tools and resources, consider using consumables (when possible). Assign a cubby or bin to each child where s/he can keep hard copy texts and learning tools (e.g. rulers, calculators). Limit the sharing of technology tools (Chromebook, iPad, etc.) and provide cleaning materials to be used between uses. Limit sharing of high-touch materials to extent possible (art supplies, math manipulatives, science equipment, etc.), or limit the use of supplies and equipment to one group of children at a time and clean and disinfect these items between uses. Provide each appropriate classroom with a clean and dirty bin for those items that are shared.

**\*Staggering the use of communal spaces and hallways when possible**

#### **GREEN PHASE**

Develop Entry Procedures and schedule. Establish a protocol as needed for student pickup/drop-off: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup. Close water fountains. Limit communal-use spaces such as cafeterias and playgrounds if possible; otherwise, stagger their use and disinfect them in between uses. Provide hand sanitizer for students and staff. Minimize unnecessary congregations of students and staff. Minimize movement throughout the building and restrict mixing between groups to the extent possible.

Transitions: for class changes and other transitions throughout the school day:

- Provide additional time for transitions
- Designate areas of the hallway as flow paths to keep students separated students to minimize congregation of students.
- Implement standard operating procedures while taking preventative measures such as:
- Providing hand sanitizer for students and staff
- Allowing students and staff to wear face masks/coverings
- Limiting unnecessary congregations of students and staff.

#### **YELLOW PHASE**

Develop Entry Procedures and master schedule. Establish a protocol as needed for student pickup/drop-off: staggered entry and release (by grade, class, or bus numbers), marked spacing for pickup. Close water fountains. Restrict communal-use spaces such as cafeterias and playgrounds if possible; otherwise, stagger their use and disinfect them in between uses. Provide hand sanitizer for students and staff. Limit unnecessary congregations of students and staff. Limit movement throughout the building and restrict mixing between groups to the extent possible.

Transitions: for class changes and other transitions throughout the school day:

- Limit transition times
- Designate areas of the hallway as flow paths to keep students separated students to limit congregation of students.
- Implement standard operating procedures while taking preventative measures such as:
- Providing hand sanitizer for students and staff
- Allowing students and staff to wear face masks/coverings
- Limiting unnecessary congregations of students and staff.

**\*Adjusting transportation schedules and practices to create social distance between students**

#### **GREEN PHASE**

Extracurricular and field trips will be limited on case by case basis and may be cancelled. Students will be given the option to wear masks and, to the degree possible, sit apart from others. (Follow all DOH and PDE directives regarding the wearing of masks.) Under the supervision of the bus driver and when possible, appropriate windows will be opened to the degree necessary to allow for best ventilation. School buses and vehicles will be disinfected nightly, at minimum.





Requirement(s)	Strategies, Policies and Procedures
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>associated with monitoring and confirmed exposure or cases. Develop a system for home/self-screening and reporting procedures. Encourage staff to stay home if they are sick and encourage parents to keep sick children home. Consider flexible attendance procedures/policies for students and staff.</p> <p><b>YELLOW PHASE</b>  Check for visible visual signs and symptoms of students and employees daily upon arrival. Conduct health checks (e.g., temperature and symptom screening) which include checks for history of exposure. Consider a process to address privacy concerns of monitoring practices and the potential stigma associated with monitoring and confirmed exposure or cases. Develop a system for home/self-screening and reporting procedures. Encourage staff to stay home if they are sick and encourage parents to keep sick children home. Consider flexible attendance procedures/policies for students and staff.</p> <p><b>GREEN PHASE</b>  Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-19 -like symptoms. School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people. Establish procedures for safely transporting anyone who is sick home or to a healthcare facility. Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws. Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children. Advise sick staff members and children not to return until they have met state Department of Health (DOH) criteria to discontinue home isolation  Inform those who have had close contact to a person diagnosed with COVID-19 to stay home and follow state Department of Public Health (DPH) guidance if symptoms develop. If a person does not have symptoms, follow appropriate state DPH guidance for home quarantine.</p> <ul style="list-style-type: none"> <li>• <a href="#">Symptoms of Coronavirus</a></li> <li>• <a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection</a></li> <li>• <a href="#">Standard Precautions</a></li> <li>• <a href="#">Transmission-based Precautions</a></li> </ul> <p><b>YELLOW PHASE</b>  Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-19 -like symptoms. School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people. Establish procedures for safely transporting anyone who is sick home or to a healthcare facility. Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws. Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children. Advise sick staff members and children not to return until they have met state Department of Health (DOH) criteria to discontinue home isolation Inform those who have had close contact to a person diagnosed with</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>*Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>*Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p> <p><b>*Other monitoring and screening protocols</b></p>	<p>COVID-19 to stay home and follow state (Department of Public Health) DPH guidance if symptoms develop. If a person does not have symptoms, follow appropriate state DPH guidance for home quarantine.</p> <p><b>GREEN PHASE</b> Develop policies and procedures based on CDC guidelines. <a href="https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html">https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html</a> Visitors discouraged.</p> <p><b>YELLOW PHASE</b> Develop policies and procedures based on CDC guidelines. <a href="https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html">https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html</a> No visitors permitted.</p> <p><b>GREEN PHASE</b> Post on the public Website. One Call System</p> <p><b>YELLOW PHASE</b> Post on the public Website One Call System</p> <p><b>GREEN PHASE</b> Temperature Scans Wellness Checks</p> <p><b>YELLOW PHASE</b> Temperature Scans Wellness Checks</p>

## Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p>	<p><b>GREEN PHASE</b> <a href="https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html">https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html</a> Provide PPE to vulnerable students and staff as appropriate. Allow vulnerable students to complete their coursework virtually. Allow vulnerable students and staff to wear PPE throughout the school day (to the extent practicable). Establish a process for regular check ins with vulnerable students and staff. Allow an early transition for vulnerable students to go to classes. Limit large group gatherings/Interactions for vulnerable students and staff.</p> <p><b>YELLOW PHASE</b> <a href="https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html">https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html</a> Survey at-risk staff members to gauge their intentions in returning to work while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws. Survey families with vulnerable children to gauge their intentions in</p>



\* Use of face coverings (masks or face shields) by all staff

returning to a traditional school setting while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws. Provide remote/distance learning opportunities for vulnerable student populations in consultation with parents and public health officials. Consult with local board attorneys and district human resources officials to offer special accommodations (such as an alternative teaching assignment) for personnel who are members of vulnerable populations. Adhere to FERPA and HIPPA requirements. Adhere to state and federal employment law and extended leave allowances. Offer an Employee Assistance Program to all staff members.

#### GREEN PHASE

Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable. Staff members are permitted to wear face masks if they wish to. [CDC Guidance](#)

\*\*\*On July 1, the Secretary of Health mandated the use of face masks/coverings in public places and that order included schools and applies to both students and adults within the schools. This plan, by law must follow all orders put forth by the Secretary of Health, the Secretary of Education and the Governor. If that order is lifted before the start date of this plan, the District will react accordingly and make the wearing of face masks/coverings optional for at least children (or as otherwise noted in the plan). However, this plan is written with the intent to follow all current and future orders of the officials of the Commonwealth of Pennsylvania that governs school districts.

#### YELLOW PHASE

Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable. Staff members are required to wear face masks/coverings. [CDC Guidance](#)

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\*Use of face coverings (masks or face shields) by older students (as appropriate)

#### GREEN PHASE

Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable. Students should be permitted to wear face masks if they wish to. [CDC Guidance](#)

**Unique safety protocols for students with complex needs or other vulnerable individuals**

**Travel Safety**

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#### **YELLOW PHASE**

Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable. Students are encouraged to wear face masks/coverings. [CDC Guidance](#)

**\*\*\*On July 1, the Secretary of Health mandated the use of face masks/coverings in public places and that order included schools and applies to both students and adults within the schools. This plan, by law must follow all orders put forth by the Secretary of Health, the Secretary of Education and the Governor. If that order is lifted before the start date of this plan, the District will react accordingly and make the wearing of face masks/coverings optional for at least children (or as otherwise noted in the plan). However, this plan is written with the intent to follow all current and future orders of the officials of the Commonwealth of Pennsylvania that governs school districts.**

#### **GREEN PHASE**

Survey families with vulnerable children to gauge their intentions in returning to a traditional school setting while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws. Provide remote/distance learning opportunities for vulnerable student populations in consultation with parents and public health officials. Reconvene IEP Meetings to adjust for Special needs. Adhere to FERPA and HIPPA requirements

#### **YELLOW PHASE**

Survey families with vulnerable children to gauge their intentions in returning to a traditional school setting while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws. Provide remote/distance learning opportunities for vulnerable student populations in consultation with parents and public health officials. Reconvene IEP Meetings to adjust for Special needs. Adhere to FERPA and HIPPA requirements

#### **ALL PHASES**

- Based on the latest recommendations and guidance issued by Governor Wolf and/or the Pennsylvania Department of Health, and thus subject to change should those recommendations and guidance change, or should those recommendations and guidance become requirements, at this point in

**Requirement(s)**

**Strategies, Policies and Procedures**

**Instructional Time Requirements: Attached Form**

time, anyone who travels out of the United States, and/or to, any of the following states is recommended to quarantine for 14 calendar days before returning to work:

Alabama, Arizona, Arkansas, California, Florida, Georgia, Idaho, Louisiana, Mississippi, Nevada, North Carolina, South Carolina, Tennessee, Texas, and Utah

**ALL PHASES**

- Emergency Instructional Time Template Section 520.1 will be an attachment that is part of this Plan. (attachment when it is completed.)

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Central Greene School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 28, 2020**

The plan was approved by a vote of:

9 Yes

0 No

Affirmed on: **July 28, 2020**

By:



(Signature\* of Board President)

Sharon Bennett

(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.